



The Saluda Counseling Center
2400 West Main Street
Rock Hill, SC 29732

Disability Claims Requirements

(Includes requests for Short Term Disability, Long Term Disability, FMLA forms, etc. to be completed)

If you are planning to seek disability and will be requesting medical information to be released by your medical provider, PLEASE READ THE FOLLOWING CAREFULLY

- 1) Prior to completing ANY forms related to these requests, our policy requires that you must keep 3 consecutive visits with your provider
- 2) There will be a fee charged to have these forms completed which may range from \$25.00 - \$75.00. Please see the Disability Forms Fee Notice.
- 3) Fees associated with these requests must be paid before the forms are given to the provider to complete. Forms must be turned in to the administrative office staff. Please do not hand your forms directly to the provider.
- 4) Once these requirements are met, it may take 7 – 14 business days to complete these forms.

Thank You!